## Tutorial Number:

## Group Number:

## Scribe for the week:

Group members

| Student number | Responsible for question(s) | Participated as required (Y/N) |
| --- | --- | --- |
|  | 1,4 |  |
|  | 2 |  |
|  | 3 |  |
|  | 5 |  |
|  | 6 |  |
|  | 7 |  |
|  |  |  |

**Notes**

The purpose of asking for submitted solutions to the tutorials includes the following:

* To ensure that all students in the class remain engaged and work consistently on the course
* To ensure that there is some peer interaction in the class so that you learn from each other. Peers may have understood material with a different perspective to that of the course lecturer.
* There is a social purpose – many students have lost contact with classmates over the past year. Collaborating on the tutorials (within your groups only!) means that you have some contact with humans every week! Please look out for each other.

The scribe is responsible for finalising the allocation of questions to group members and for submitting the solution in time. For each question (in numerical order), you may paste scans of neat, hand written solutions but code must be pasted in a machine readable format.

Groups must agree and allocate enough time for the scribe to collate and submit the solutions. Recommended time frame is before EOB on Fridays. Group members who miss the internally agreed deadline may be marked as “not participating” if their solutions are not supplied in time to be included in the submission.

Group members are encouraged to collaborate within the group on their problems but may not consult outside their groups. The tutorials each contribute 1% of your final mark (the last one is a bonus) – The marks are there to ensure that you take it seriously but count too little to make cheating worthwhile.

You may ask questions in the Forum or class sessions. Forum questions should be posted before Friday 8h00 to expect a response by the due date of the tutorial and your submission should not depend on an answer to this.